# 34th Annual Report 2015-2016

BEE ELECTRONIC
MACHINES LIMITED



**Late Shri Krishna Kumar Bhargava**Founder Chairman & Managing Director
(1924 – 1994)

"The first test of a truly great man is his humility."
- John Ruskin

## **BOARD OF DIRECTORS**

Ms. Abhilasha Bhargava Whole time Director
Ms. Karuna Kotiyan Director
Mr. K. Sudesh Kumar Acharya Director
Mr. Venugopal R. Coontoor Director

Director

AUDITORS

Mr. Rajendra Kumar C. Shah

Shankarlal Jain & Associates 12, Engineer Building, 265 Princess Street, Mumbai 400 002

## **REGISTRARS & TRANSFER AGENTS**

Adroit Corporate Services Pvt. Ltd.
19, Jafferbhoy Industrial Estate, 1st Floor,
Makwana Road, Marol Naka, Mumbai 400 059
Tel: 2859 0942/ 2850 3748; Fax: 2859 0942
Email: adroits@vsnl.net

## **FACTORIES**

Unit – 1: G-17/2, MIDC Industrial Area Tarapur, Maharashtra Unit – 2:

Raghunath Industrial Estate College Road, Wadkund Dahanu Road, Maharashtra

## REGISTERED OFFICE

266, Dr. Annie Besant Road Worli, Mumbai 400 030

CIN No.: L32100MH1981PLC025033 Tel: 2430 1873 Fax: 2430 7709 Email: investors@beeelectronic.com

### Unit - 3:

Plot No.12, Gamtalao

Dabhel Industrial Co-op. Ltd., Dabhel Nani Daman, Daman 396 210

#### **NOTICE TO SHAREHOLDERS**

Notice is hereby given that the Thirty Fourth Annual General Meeting of BEE ELECTRONIC MACHINES LIMITED will be held at the Registered Office of the Company at 266, Dr. Annie Besant Road, Worli, Mumbai 400 030 on Friday, September 30<sup>th</sup>, 2016 at 10:00 A.M. to transact the following business:

#### **ORDINARY BUSINESS:**

- To receive, consider and adopt the Financial Statements of the Company for the year ended March 31<sup>st</sup>, 2016 including
  the audited Balance Sheet as at March 31<sup>st</sup>, 2016, the Statement of Profit and Loss and the Cash Flow statement for the
  year ended on that date and the Reports of the Directors and Auditors thereon, by passing the following as an Ordinary
  Resolution;
  - RESOLVED THAT the Balance Sheet as at March 31<sup>st</sup>, 2016, the Statement of Profit and Loss for the year ended on that date together with the Notes thereon, the Cash Flow Statement for the said period and the Report of the Auditors and the Directors thereon be and are hereby received, confirmed and adopted.
- 2. To appoint a Director in place of Mr. K. Sudesh Kumar Acharya[DIN 02267112], who retires by rotation and being eligible offers himself for re-appointment by passing the following as an Ordinary resolution;
  - RESOLVED THAT pursuant to Section 152 and other applicable provisions, if any, of the Companies Act, 2013, the Rules made there under and the Articles of Association of the Company, Mr. K. Sudesh Kumar Acharya [DIN 00267112], a Director retiring by rotation being eligible and offering for re-election, be and is hereby re-appointed as a Director of the Company.
- 3. To re-appoint M/s. Shankarlal Jain & Associates, Chartered Accountants (Registration No.109901W) as the Auditors for the Company by passing the following as an Ordinary Resolution:
  - RESOLVED THAT pursuant to Section 139 of the Companies Act, 2013, and the Rules made thereunder, M/s. Shankarlal Jain & Associates, Chartered Accountants, Mumbai, the retiring auditors with ICAI Registration Number 109901W, be and are hereby re-appointed as the Auditors of the Company, to hold office from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting of the Company to be held during the year 2017 on a remuneration to be fixed by the Board of Directors.

## BY ORDER OF THE BOARD

Sd/-

K. Sudesh Kumar Acharya

Date: August 12th, 2016

Director

# EXPLANATORY STATEMENT AS REQUIRED UNDER SECTION 102 OF THE COMPANIES ACT, 2013 AND THE INFORMATION AS REQUIRED PURSUANT TO CLAUSE 49 OF THE LISTING AGREEMENT

ITEM NO. 2 – Appointment of Mr. K. Sudesh Kumar Acharya who is retiring by rotation

Mr. K. Sudesh Kumar Acharya is one of the Directors of the Company. He has been associated with the Company for over 3 decades. Mr. Acharya is an Engineer (Electronics and Telecommunication) and has over 30 years experience in the Office Automation Industry. He holds no other Directorships in other Companies and no other memberships of other Committees. He holds 200 shares of the Company.

#### NOTES:

- 1. The Register of Members and the Share Transfer Book of the Company shall remain closed from Monday, September 26<sup>th</sup>, 2016 to Thursday, September 29<sup>th</sup>, 2016 (both days inclusive) in connection with the Annual General Meeting.
- 2. A member entitled to attend and vote at the meeting is entitled to appoint a proxy/ proxies to attend and vote instead of himself/ herself. Such a proxy/ proxies need not be a member of the company. A person can act as a proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. Members holding more than 10% are entitled to appoint a single proxy, who cannot be a proxy of any other member.
- 3. The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed, stamped and signed, not less than FORTY EIGHT (48) hours before the commencement of the meeting. Proxies submitted on behalf of Companies, Societies, etc. must be supported by an appropriate resolution/ authority, as applicable,
- 4. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
- 5. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participant with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the RTA.
- 6. Details under Clause 49 of the Listing Agreement with the Stock Exchange in respect of the Directors seeking appointment/ re-appointment at the Annual General Meeting, are enclosed and form an integral part of the Notice. The Directors have furnished their requisite declarations for their appointment/ re-appointment.
- 7. Electronic copy of the full version of the Annual Report for the year 2015-16 and the Notice of the 34th AGM are being sent to all the members whose E-mail IDs are registered with the Company/ Depository Participant(s) for communication purposes unless any member has requested for a hard copy of the same. In a bid to support the "Green Initiative," members who have not registered their email address/ ID, physical copies of the Abridged Annual Report for the year are being sent in the permitted mode. These members are requested to register their email IDs with the DP/ RTA.
- 8. Full version of the Report and the Notice of the AGM are available on the Company's website viz. www.beeelectronic.com.

  Members desirous of receiving the complete Annual Report may send a request in writing to the Registrar or the Company and send the same by post/ courier or email with a scanned copy of the request.
- 9. Pursuant to Section 108 of the Companies Act, 2013 read with the relevant Rules in respect thereto, SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 (hereinafter referred to as the SEBI (LODR) Regulations) the Company has entered into an Arrangement with Central Depository Services Limited (CSDL) to facilitate the Members to exercise their right to vote at the Annual General Meeting by electronic means.

- 10. A person who has participated in e-voting is not debarred from participating in the meeting physically though he shall not be able to vote in the meeting again and his earlier vote cast electronically shall be treated as final. In terms of the provisions of Section 107 read with Section 109, there will be no voting by show of hands at the meeting and hence the provisions relating to demand for poll by Members is irrelevant. The Chairman of the meeting will regulate the meeting and voting on the resolutions in accordance with the provisions of the Act and the applicable Rules.
- 11. Ms. Avani S Popat, Practising Company Secretary (Membership no 27774 CP no 10923) has been appointed as the scrutinizer to scrutinize the evoting process in a fair and transparent manner.
- 12. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a written request for the same, by post free of cost. For any information, the shareholders may also send requests to the RTA.
- 13. All documents referred to in the accompanying Notice and the Explanatory Statement will be open for inspection at the registered office during normal business hours (10:30 a.m. to 5:00 p.m.) on all working days except on holidays, up to and including the date of the AGM.
- 14. Shareholders seeking any information with regards to accounts are requested to write to the Company well in advance so as to enable the Management to reply.

Date: August 12th, 2016

By Order of the Board

Registered office:

for BEE ELECTRONIC MACHINES LTD.

266, Dr. Annie Besant Road,

Worli, Mumbai - 400 030

K. Sudesh Kumar Acharya Director

Sd/-

Members desiring to vote electronically may refer to the detailed procedure on e-voting given hereinafter:-

The instructions for members for voting electronically are as under:-

- 1. The voting period begins on 26th September, 2016 at 9:00 A.M. and ends on 29th September, 2016 at 5:00 P.M. During this period, shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of Thursday, 22nd September, 2016, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- 2. The shareholders should log on to the e-voting website www.evotingindia.com
- 3. Click on shareholders
- 4. Now enter your User ID
- For CDSL 16 digits beneficiary ID,
- For NSDL 8 characters DP ID followed by 8 Digits Client ID.
- Members holding shares in physical form should enter Folio Number registered with the Company.

- 5. Next enter the Image Verification as displayed and click on Login
- 6. If you are holding share in demat form and have logged on to <a href="www.evotingindia.com">www.evotingindia.com</a> and voted on any other earlier voting of any Company, then your existing password is to be used.
- 7. If you are a first time user, follow the steps given below:

PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both De Shareholders as well as Physical Shareholders)						
	Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number.						
	<ul> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>						
DOB	Enter the Date of Birth as recorded in your demat account or in the Company records for the said demat account or folio in dd/mm/yyyy format.						
Dividend	Enter the Dividend Bank Details as recorded in your demat account or in the Company records for the						
Bank	said demat account or folio.						
Details	Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with						
	the depository or Company please enter the member id / folio number in the Dividend Bank details						
	field as mentioned in instruction (iv)						

- 8. After entering these details appropriately, click on "SUBMIT" tab.
- 9. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach "Password Creation" menu herein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for Resolutions of any other Company on which they are eligible to vote, provided that Company opts for evoting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 10. For members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- 11. Click on the "Electronic Voting Sequence Number (EVSN) of Bee Electronic Machines Limited for casting your vote.
- 12. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Selection the Option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- 13. Click on the "RESOLUTION FILE LINK" if you wish to view the entire Resolution details.
- 14. After selecting the Resolution you have decided to vote on, click on "SUBMIT." A confirmation box will be displayed. If you wish to confirm your vote, click on "OK," else to change your vote, click on "CANCEL" and accordingly modify your vote.
- 15. Once you "CONFIRM" your vote on the Resolution, you will not be allowed to modify your vote.

- 16. You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- 17. If Demat account holder has forgotten the same password then enter the User ID and the image verification code and click on FORGOT PASSWORD & enter the details as prompted by the system.

#### 18. Note for Non-Individual shareholders and custodians:

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI, etc.) and custodians are required to log on to <a href="https://www.evotingindia.com">www.evotingindia.com</a> and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com
- After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
- The list of accounts should be mailed to <a href="mailed">helpdesk.evoting@cdslindia.com</a> and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the Scrutinizer to verify the same.

## Voting at AGM:

- 1. The members who have not cast their vote by e-voting can exercise their voting rights at the AGM. The Company will make arrangements of Ballot papers in this regards at the AGM Venue.
- 2. The members who have cast their vote by e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

## **General Instruction**

- 1. The voting period begins on 26th September, 2016 at 9:00 A.M. and ends on 29th September, 2016 at 5:00 P.M. During this period, shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22nd September, 2016, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- 2. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (FAQ's) and e-voting manual available at <a href="https://www.evotingindia.com">www.evotingindia.com</a> under help section or write an email to <a href="https://example.com">helpdesk.evoting@cdslindia.com</a>
- 3. You can also update your Mobile number and email id in the user profile details of the folio which may be used for sending future communication(s).
- 4. The voting rights of members shall be in proportion to their share in the Paid-Up Equity Share Capital of the Company as on the cut-off date of 22<sup>nd</sup> September, 2016.
- 5. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the notice and holding share as of the cut-off date of 22<sup>nd</sup> September, 2016 may contact the Company's Registrar, M/s. Adroit Corporate Services Private Limited.
- 6. Ms. Avani Suresh Popat, Practicing Company Secretary has been appointed as the Scrutinizer to scrutinize the e-voting process (including the Ballot Form received from the Members who do not have access to the e-voting process) in a fair and transparent manner.

- 7. Members who do not have access to e-voting facility may send duly completed Ballot Form (enclosed with the Annual Report) so as to reach the Scrutinizer appointed by the Board of Directors of the Company, Ms. Avani S. Popat, Practicing Company Secretary (Membership No. ACS 27774) at 202, 2<sup>nd</sup> Floor, May Building, 297/299/301 Princess Street, Near Marine Lines Flyover, Mumbai 400 002 not later than 29<sup>th</sup> September, 2016 by 5:00 p.m. Ballot Form received after this date shall be treated as invalid. A member can opt for only one mode of voting i. e. either through e-voting or by Ballot. If a member casts votes by both modes, then voting done through e-voting shall prevail and Ballot shall be treated at invalid.
- 8. The Scrutinizer shall, immediately after the conclusion of voting at the General meeting, first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting and ballot in the presence of at least two witnesses not in the employment of the Company and make a consolidated Scrutinizer's Report on the total votes cast in favour or against, if any, to the Chairman of the Company not later than 3 days of conclusion of the Meeting.
- 9. The results declared along with the Scrutinizer's Report shall be placed on the website of CDSL within 24 hours of the passing of the Resolutions at the 34th Annual General meeting of the Company on 30th September, 2016 and communicated to the BSE Limited, where the shares of the Company are listed and shall also be placed on the website of the Company.

#### **DIRECTORS REPORT**

Dear Members,

The Directors of the Company present the 34<sup>th</sup> Annual Report of your Company together with the Audited Financial Statements and the Auditors Report of your Company for the financial year March 31<sup>st</sup>, 2016. The summarized financial results for the year ended March 31<sup>st</sup>, 2016 are as under:

#### 1. Financial Results-

PARTICULARS	For the Financial year ended	For the Financial year ended
	March 31st, 2016	March 31st, 2015
	Amt. in Lacs	Amt. in Lacs
Sales & Other Income	11.81	22.73
Gross Loss	(3.40)	(469.82)
Depreciation	(3.21)	(5.84)
Interest	(1.44)	(17.42)
Loss before Exceptional Item	(8.05)	(493.08)
Exceptional Item :- Secured lenders balance written back	389.34	655.17
Profit/ (Loss) before Tax	381.29	162.09
Tax	0	0.52
Profit/ (Loss) after Tax	381.29	161.57

## 2. Review of Operations –

The Company has achieved a turnover (Sales and Other Income) of Rs.11.81 lakhs against Rs.22.73 lakhs reported last year. The Company suffered a set-back in commencement of its rehabilitation process as the Draft Rehabilitation Scheme (DRS) although formulated has not yet been approved by the Hon'ble BIFR. The Directors continue to look for business streams that can augment the business volume of the Company. The Company's plants are presently shut due to various constraints.

## 3. Sick Industrial Company -

The Company had been declared as a Sick Industrial Company by the Board for Industrial and Financial Reconstruction, New Delhi. As per directions of the Hon'ble BIFR, the Operating Agency (Canara Bank) had constituted an Assets Sale Committee (ASC) for selling the surplus assets of the Company identified as the plants in Tarapur and Daman. As per the earlier directions of Hon'ble BIFR, the highest bid being that of M/s. Mount Overseas Private Limited, Mumbai had been accepted. The sale proceeds deposited by them with the Operating Agency had been kept in a No Lien Account on behalf of the Company and the sale proceeds were to form an integral part of the DRS. However, the sale of the units attracted Capital Gains Tax (CGT) which the lenders were not agreeable to discount from the Sale proceeds. There were other objections raised on payments despite the same being of a statutory nature. As the secured lenders were un-willing to change their stand, the Hon'ble BIFR prematurely rescinded the sale of the properties and directed that the sales proceeds received by the Operating Agency on behalf of the Company be refunded back. The bidder viz., M/s. MOPL,

Mumbai have filed a Writ Petition in the Delhi High Court against the Order of the Hon'ble BIFR. The Hon'ble BIFR has further issued a Show Cause Notice seeking a response on why the Company should not be wound up. The Company has preferred Appeals before the Appellate Authority for Industrial and Financial Reconstruction, New Delhi against the Order. AAIFR have heard the matter and remanded the matter back to BIFR asking them to review the Company's matter in light of newer developments. The matter is presently being heard before the Hon'ble BIFR.

The Company's management has been in dialogue with the secured lenders for quite some time now with regard to reaching a One-Time settlement. The Company was finally successful in reaching an understanding with the remaining of its secured lender i.e. Standard Chartered Bank (Sumitomo Mistui Banking Corporation/ Sakura Bank). The Company's management has now successfully managed to settle all the secured lenders.

#### 4. Dividend -

The Directors taking into consideration the present financial position of the Company do not recommend any dividend for the year ended March 31<sup>st</sup>, 2016.

## 5. Deposits -

Details relating to Deposits:

- a) Accepted during the year: NIL
- b) Remained unpaid or unclaimed as at the end of the year: NIL
- c) Default in repayment of deposits or payment of interest thereon during the year: Not Applicable
- d) Deposits not in compliance with the provisions of the Companies Act, 2013: NIL

## 6. Listing -

The Company's equity shares are listed on the Mumbai Stock Exchange. The Company has paid the annual listing fees of Mumbai Stock Exchange up to the year March 2014. Presently, trading in the securities of the Company has been suspended by the Stock Exchange.

## 7. Directors -

Mr. K Sudesh Kumar Acharya (DIN 00267112), Director retires by rotation at the end of the ensuing Annual General meeting and being eligible offers himself for re-appointment.

The Company's Board comprises of five Directors of which two Directors hold an Executive position and the other three Directors are Independent, Non-Executive Directors.

## a. Composition of the Board:

NAME OF THE DIRECTOR	STATUS
Mr. K. Sudeshkumar Acharya	Executive Director
Ms. Abhilasha K Bhargava	Executive Director
Mr. Venugopal R. Coontoor	Non-Executive Director – Independent
Mr. Rajendra Kumar Shah	Non-Executive Director – Independent
Ms. Karuna Kotiyan Shaikh	Non-Executive Director – Independent

## b. Board Meetings:

The Board meetings of the Company are held at the registered office of the Company in Mumbai. The notice and agenda for the meetings are sent 7 (seven) days in advance to the Directors of the Company. The senior management team is invited to the Board meeting in order to submit reports, participate in discussions, clarify on operations, as maybe required from time to time. The Board meets at the close of the quarter to review the quarterly performance and financial results of the Company, amongst other matters.

## c. Number of Board meetings conducted during the year

There were 4 (four) Board meetings held during the financial year 2014-15. The dates on which the Board met are: May 30<sup>th</sup>, 2015; August 14<sup>th</sup>, 2015; November 14<sup>th</sup>, 2015 and February 12<sup>th</sup>, 2016 respectively.

## d. Attendance of Directors at the Board meetings and the last AGM

Name of the Director	No. of Board meetings held	No. of Board meetings attended	Attendance at the last AGM	No. of Directorships in other Boards	No. of Committees (other than Bee Electronic Machines Limited) in which he/ she is a member
Ms. Karuna Shaikh	4	4	Present	0	0
Mr. K. Sudeshkumar Acharya	4	4	Present	0	0
Ms. Abhilasha Bhargava	4	4	Present	6	0
Mr. Venugopal R. Coontoor	4	4	Present	0	0
Mr. Rajendra Kumar C. Shah	4	4	Present	0	0

## **COMMITTEES OF THE BOARD**

The Board has constituted committees comprising of non-executive and independent directors to focus on critical functions of the Company and also for smooth and efficient business operations. The Committees meet at regular intervals for deciding various matters and providing directions and authorizations to the management for its implementation. The Board takes note of the material recommendation/ decisions of the Committees and approves/ deliberates and decides on them as needed.

The Board has accordingly constituted 3 (three) committees that comply with the requirements of the SEBI (LODR) Regulations, 2015 as also the provisions of the Companies Act, 2013.

## A) Audit Committee:

The Audit Committee comprises of three members of which two are Independent Directors. The constitution of the Committee comprises of Ms. Karuna Kotiyan Shaikh (Chairperson), Mr. Venugopal Coontoor and Ms. Abhilasha Bhargava, Members.

The terms of reference to the Audit Committee cover the matter specified under Regulation 18 of the SEBI (LODR) Regulations, 2015 and Section 177 of the Companies Act, 2013.

The Committee met 4 (four) times during the current year on May 30th, 2015, August 14th, 2015, November 14th, 2015 and February 12th, 2016. All members were present at each meeting.

#### B) Nomination and Remuneration Committee:

The Nomination and Remuneration Committee comprises of 3 Non Executive Independent Directors Ms. Karuna Kotiyan Shaikh (Chairperson), Mr. Rajendra Kumar C. Shah, Mr. K. Sudeshkumar Acharya and Ms. Abhilasha Bhargava. The terms of reference to the Committee cover the matter specified under Regulation 19 of the SEBI LODR Regulations and Section 178 of the Companies Act, 2013.

The Committee met on one occasion i. e. on February 12th, 2016 and all the members were present at the meeting.

## Disclosure of remuneration to Directors

Non-executive Directors were not paid any remuneration. The Whole time Director was paid remuneration during the year as disclosed in Note 16 of the Accounts.

## C) Stakeholders Relationship Committee:

The Stakeholders Relationship Committee has been constituted specifically to look into the redressal of the grievances of the security holders of the Company. The Committee has been established under the Chairmanship of Ms. Karuna K. Shaikh with Mr. K. Sudeshkumar Acharya and Ms. Abhilasha Bhargava as Members. The Committee met four times during the year. All the members of the Committee were present at the meetings.

There were no pending shareholders complaints/ grievances and transfer of shares as on March 31st, 2016.

The Company has designated an email id of the Compliance Officer, specifically, to look after investor grievances and to resolve them in a speedy manner.

The Board has appointed Mr. Umesh R. Phalorh, Chief Financial Officer as the Compliance Officer. Email is: <a href="mailto:investors@beeelectronic.com">investors@beeelectronic.com</a>

## **DETAILS OF REMUNERATION TO DIRECTORS**

The policy in respect of appointment and remuneration of KMP's and other employees in the Company "The Remuneration Policy" is attached herewith as Annexure A and the information relating to the remuneration of Directors as required under Section 197(12) of the Act is attached herewith as Annexure B.

## **DECLARATION BY INDEPENDENT DIRECTORS**

The Company has received necessary declaration from each independent director under Section 149(7) of the Companies Act, 2013 that he/ she meets the criteria of independence laid down in Section 149(6) of The Companies Act, 2013.

## VIGILMECHANISM

The Company has established a Vigil Mechanism for enabling the Directors and Employees to report genuine concerns. The Vigil Mechanism provides for (a) adequate safeguards against victimization of persons who use the Vigil Mechanism; and (b) direct access to the Chairperson of the Audit Committee of the Board of Directors of the Company in appropriate or exceptional cases. The Audit Committee of the Board has been entrusted with the responsibility of overseeing the Vigil Mechanism.

## **BOARD EVALUATION**

The Company has devised a Policy for performance evaluation of Independent Directors, Board, Committees and other individual Directors. The Nomination and Remuneration Committee of the Board is entrusted with the responsibility in respect of the same. The Committee studies the practices prevalent in the industry and advises the Board with respect to evaluation of the Board members. On the basis of the recommendations of the Committee, the Board carries an evaluation of its own performance and that of its Committees and individual Directors.

## 8. Auditors Report -

The observations of the auditors in their report are self-explanatory and are dealt with in the Notes to Accounts at appropriate places and therefore, in the opinion of the Directors, do not call for further comments. The Management however continues to make efforts to recover the doubtful loans and advances and hence no provisions have been made.

Similarly, the Directors have not complied with the directions of the Hon'ble Judge (Senior Division), Palghar with respect to the Company's property at Dahanu which was under litigation and Order of which was received in December, 2013. The Company has filed an Appeal in the Bombay High Court and decision in the matter is awaited. As the matter is presently sub-judis, the Company continues to retain the possession and rights of the plant at Dahanu.

#### 9. Auditors -

M/s. Shankarlal Jain & Associates, Chartered Accountants, having their office at Princess Street, Mumbai retire at the ensuing Annual General meeting of the Company and being eligible offer themselves for re-appointment. The Directors recommend their re-appointment as Statutory Auditors of the Company and request the members to appoint them and fix their remuneration.

#### 10. Secretarial Auditors -

The Secretarial Audit report for the financial year 2015-16 issued by the Secretarial Auditor has been attached as Annexure C. The qualification made by the Auditor in her report and the managements reply to the same is as follows:-

Sr. No.	Auditors Remarks	Managements reply
1	The Company has not appointed a Company Secretary	Company is on the look-out for a suitable candidate for the post and would shortly appoint him / her
2	The Company has not complied with the provisions of the Companies Act, 2013 in respect of appointment of its CFO	Company is on the look-out for a suitable candidate for the post and would shortly appoint him/ her

## 11. Particulars of Employees -

The details of employees as per sub rule 2 and sub rule 3 of rule 5 of the Companies (Appointment and Remuneration) Rules, 2014 is attached herewith as Annexure D.

## 12. Extract of Annual Return -

The Extract of Annual return in Form MGT-9 in accordance with the provisions of Section 134(3)(a) of The Companies Act, 2013 is attached herewith as Annexure E.

### 13. Particulars of Loans, Guarantees or Investments -

Particulars of loans, guarantees given and investments made during the year are provided in the financial statements forming part of this Annual Report.

## 14. Related Party Transactions -

Company has not entered into any transactions with related parties which required disclosure as per the provisions of Section 134(3)(h) of The Companies Act, 2013.

## 15. Director's Responsibility Statement -

In compliance to the requirements of Section 134(3)(c) of the Companies Act, 2013, your Directors confirm that:

- a) The Company has followed the applicable accounting standards in the preparation of the Annual Accounts and there has been no material departure.
- b) That the Directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the profit and loss of the Company for that period.
- c) That the Directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- d) That the Directors had prepared the annual accounts on a going concern basis
- e) That the Directors has laid down internal financial control which are adequate and are operating effectively;
- f) That the Directors had devised proper systems to ensure compliance with provisions of all applicable laws and that such systems were adequate and operating effectively.

## 16. Particulars of Energy Consumption, Foreign exchange and outgo -

As required under Section 217 (1) (e) of the Companies Act, 1956 read with Companies (Disclosures of Particulars in the Report of the Board of Directors)Rules, 1988, the relevant information is as stated below:-

The Company's operations involve low energy consumption. Whenever possible, energy conservation measures are being implemented. The Company is not involved in any Research and Development program presently. The foreign exchange earnings and outgo are nil.

## 17. Risk Management Policy -

Your Company recognizes that risk is an integral part of business and is committed to managing the risks in a proactive and efficient manner. Your Company periodically assesses risks in the internal and external environment and takes all measures necessary to effectively deal with incidences of risks.

## 18. Corporate Governance -

The Company's philosophy of corporate governance is aimed at assisting the top management of the Company in efficient conduct of its business and in meeting its obligations towards all stakeholders. The Company believes that ethical business conduct is the foundation of efficient Corporate Governance.

The Management Discussion and Analysis forms a part of the Annual Report.

## 19. Details of Subsidiary, Joint Venture and Associate Company -

The Company does not have any Subsidiary, Joint Venture or Associate Company.

## 20. Acknowledgements -

Your Directors place on record their gratitude for the continuing support of the Shareholders, Bankers and the Business Associates at all levels.

The employee relations continued to be cordial throughout the year. Your Directors wish to place on record their sincere appreciation to all employees for their commitment and continued contribution to the Company.

## 21. Disclaimer -

The Management Discussion and Analysis contained herein is based on the information available to the Company and assumptions based on experience in regard to domestic and global economy, and also the final decisions w. r. t. pending litigations in various Courts of Law, on which the Company's performance is dependent. It may be materially influenced by changes in economy, government policies, final judgments in the legal forums, environment and the like, on which the Company may not have any control, which could impact the views perceived or expressed herein.

For and on behalf of the Board

Sd/- Sd/-

Date: August 12<sup>th</sup>, 2016 **Abhilasha Bhargava**K. Sudesh kumar Acharya

Place: Mumbai

Whole time Director

Director

## **Annexure D**

# FORM NO. MGT- 9 EXTRACT OF ANNUAL RETURN

As on financial year ended on 31.03.2016

Pursuant to Section 92 (3) of the Companies Act, 2013 and rule 12(1) of the Company (Management and Administration) Rules, 2014.

## I. Registration and Other Details:

i	ON	L32100MH1981PLC025033
ii	Registration Date	19/08/1981
iii	Name of the Company	Bee Electronic Machines Limited
iv	Category/Sub-category of the Company	Listed Public company, Limited by shares
v	"Address of the Registered office" & contact details"	266, Dr. Annie Besant Road, Worli, Mumbai 400030
vi	Whether listed company	Yes
vii	Name , Address & contact details of the Registrar & Transfer Agent, if any.	Adroit Corporate Services Pvt Ltd 19-20, Jaferbhoy Industrial Estate, 1st Floor, Makwana Road, Marol Naka, Andheri East, Mumbai - 400059. Telephone 022- 42270400

## II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

(All the business activities contributing 10 % or more of the total turnover of the company shall be stated)

S. No.	Name and Description of main products / services	NIC Code of the Product/service	% to total turnover of the company	
1	Sales and Service of office Automation products	47613	100%	

## III PARTICULARS OF HOLDING, SUBSIDIARY & ASSOCIATE COMPANIES:

**Not Applicable** 

## IV SHAREHOLDING PATTERN (Equity Share capital Break up as % to Total Equity)

Category of Shareholders	1	No. of Share beginning	es held at the of the year		No. of Shares held at the end of the year				% change during the year	
	Demat	Physical	Total	%of Total Shares	Demat	Physical	Total	%of Total Shares		
A. Promoters										
(1) Indian										
a) Individual/HUF	0	26100	26100	0.82%	0	26100	26100	0.82%	0	0.00%
b) Central Govt.or										
State Govt.	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
c) Bodies Corporates	0	75000	75000	2.36%	0	75000	75000	2.36%	0	0.00%
d) Bank/FI	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
e) Any other Directors										
Relatives	23289	6250	29539	0.93%	23289	6250	29539	0.93%	0	0.00%
Directors	1416329	900	1417229	44.57%	1416329	900	1417229	44.57%	0	0.00%
SUB TOTAL:(A) (1)	1439618	108250	1547868	48.68%	1439618	108250	1547868	48.68%	0	0.00%
(2) Foreign										
a) NRI- Individuals	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
b) Other Individuals	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
c) Bodies Corp.	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
d) Banks/Fl	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
e) Any other	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
SUB TOTAL (A) (2)	0	0	0	0	0	0	0	0	0	0.00%
Total Shareholding										
of Promoter										
(A)=(A)(1)+(A)(2)	1439618	108250	1547868	48.68%	1439618	108250	1547868	48.68%	0	0.00%
B. PUBLIC SHAREHOL	.DING									
(1) Institutions										
a) Mutual Funds	0	4750	4750	0.15%	0	4750	4750	0.15%	0	0.00%
b) Banks/FI	3600	100	3700	0.12%	3600	100	3700	0.12%	0	0.00%
C) Central govt	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
d) State Govt.	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
e) Venture Capital Fund	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
f) Insurance Companies	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
g) FIIS	0	0	0	0.00%	0	0	0	0.00%	0	0.00%

Category of Shareholders	1	No. of Share beginning	es held at the of the year		No. of Shares held at the end of the year				% change during the year	
	Demat	Physical	Total	%of Total Shares	Demat	Physical	Total	%of Total Shares		
h) Foreign Venture										
Capital Funds	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
i) Others (specify)	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
SUB TOTAL (B)(1):	3600	4850	8450	0.27%	3600	4850	8450	0.27%	0	0.00%
(2) Non Institutions										
a) Bodies corporates										
i) Indian	44583	29550	74133	2.33%	44828	33500	78328	2.46%	4195	0.13%
ii) Overseas	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
b) Individuals										
i) Individual										
shareholders holding										
nominal share capital										
upto Rs. 2 lakhs	755399	738200	1493599	46.97%	756204	732200	1488404	46.81%	-5195	-0.16%
ii) Individuals										
shareholders holding										
nominal share										
capital in excess of										
Rs. 2 lakhs	50000	0	50000	1.57%	50000	0	50000	1.57%	0	0.00%
c) Others (specify)										
NRI's	2000	3950	5950	0.19%	3000	3950	6950	0.22%	1000	0.03%
SUB TOTAL (B)(2):	851982	771700	1623682	51.06%	854032	769650	1623682	51.06%	0	0.00%
Total Public										
Shareholding										
(B)= (B)(1)+(B)(2)	855582	776550	1632132	51.32%	857632	774500	1632132	51.32%	0	0.00%
C. Shares held										
by Custodian for										
GDRs & ADRs	0	0	0	0.00%	0	0	0	0.00%	0	0.00%
Grand Total										
(A+B+C)	2295200	884800	3180000	100%	2297250	882750	3180000	100%	0	0.00%

## (ii) SHARE HOLDING OF PROMOTERS

S. No.	Shareholder's Name	Shareh	olding at the be	eginning of	Sharehol	Shareholding at the end of the year			
		No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares	No. of Shares	% of total Shares of the company	%of Shares Pledged / encumbered to total shares	during the year	
1	ABHILASHA BHARGAVA	900	0.03%	0.00%	900	0.03%	0.00%	0.00%	
2	ABHILASHA BHARGAVA	1416229	44.54%	0.00%	1416229	44.54%	0.00%	0.00%	
3	AMIT BHARGAVA	200	0.01%	0.00%	200	0.01%	0.00%	0.00%	
4	AMIT BHARGAVA	1500	0.05%	0.00%	1500	0.05%	0.00%	0.00%	
5	AMIT BHARGAVA	100	0.00%	0.00%	100	0.00%	0.00%	0.00%	
6	AMIT BHARGAVA	1450	0.05%	0.00%	1450	0.05%	0.00%	0.00%	
7	AMIT BHARGAVA	1600	0.05%	0.00%	1600	0.05%	0.00%	0.00%	
8	ANUJ BHARGAVA	300	0.01%	0.00%	300	0.01%	0.00%	0.00%	
9	ANUJ BHARGAVA	50	0.00%	0.00%	50	0.00%	0.00%	0.00%	
10	ANUJ BHARGAVA	550	0.02%	0.00%	550	0.02%	0.00%	0.00%	
11	ARJUN BHARGAVA	100	0.00%	0.00%	100	0.00%	0.00%	0.00%	
12	ASHA BROTHERS								
	PRIVATE LIMITED	75000	2.36%	0.00%	75000	2.36%	0.00%	0.00%	
13	K.K. BHARGAVA (H.U.F)	1450	0.05%	0.00%	1450	0.05%	0.00%	0.00%	
14	K.K. BHARGAVA (H.U.F)	24650	0.78%	0.00%	24650	0.78%	0.00%	0.00%	
15	NISHA BHARGAVA	100	0.00%	0.00%	100	0.00%	0.00%	0.00%	
16	RATNA BHARGAVA	100	0.00%	0.00%	100	0.00%	0.00%	0.00%	
17	SHREE KUMAR BHARGAVA	100	0.00%	0.00%	100	0.00%	0.00%	0.00%	
18	SITA BHARGAVA	100	0.00%	0.00%	100	0.00%	0.00%	0.00%	
19	TARUN BHARGAVA	100	0.00%	0.00%	100	0.00%	0.00%	0.00%	
20	UMESH KUMAR R PHALORH	989	0.03%	0.00%	989	0.03%	0.00%	0.00%	
21	VASHISTH BHARGAVA	200	0.01%	0.00%	200	0.01%	0.00%	0.00%	
22	VASHISTH BHARGAVA	22000	0.69%	0.00%	22000	0.69%	0.00%	0.00%	
	Total	1547768	48.67%	0.00%	1547768	48.67%	0.00%	0.00%	

## (iii) CHANGE IN PROMOTERS' SHAREHOLDING (SPECIFY IF THERE IS NO CHANGE)

Sr. No.	Particulars	Shareholding at the beginning of the year		Cumulative Shareholding during the year		
		No. of Shares	% of total shares of	No. of Shares	% of total shares of	
			the company		the company	
1	At the beginning of the year	1547768	48.67%	1547768	48.67%	
	Date wise increase/decrease in Promoters Share holding					
	during the year specifying the reasons for increase/decrease					
	(e.g. allotment/transfer/bonus/sweat equity etc)	0	0	0	0.0%	
	At the end of the year	1547768	48.67%	1547768	48.67%	

## (iv) Shareholding Pattern of top ten Shareholders (other than Direcors, Promoters & Holders of GDRs & ADRs)

Sr. No.	For Each of the Top 10 Shareholders		olding at the g of the year		e Shareholding g the year
		No. of Shares	% of total shares of the company	No. of Shares	% of total shares of the company
	At the beginning of the year	157725	4.96%	157725	4.96%
	Date wise increase/decrease in Promoters Share holding during the year specifying the reasons for increase/decrease (e.g. allotment/transfer/bonus/sweat equity etc)	0	0	0	0
	At the end of the year (or on the date of separation,  if separated during the year)	157725	4.96%	157725	4.96%

## (v) Shareholding of Directors & KMP

Sr. No.	For Each of the Directors & KMP	Shareholding at the beginning of the year		Cumulative Shareholding during the year	
		No. of Shares	% of total shares of	No. of Shares	% of total shares of
			the company		the company
	At the beginning of the year	1418318	44.60%	1418318	44.60%
	Date wise increase/decrease in Promoters Share holding during the year specifying the reasons for increase/decrease				
	(e.g. allotment/transfer/bonus/sweat equity etc)	0	0.00%	0	0.00%
	At the end of the year	1418318	44.60%	1418318	44.60%

## V INDEBTEDNESS

Indebtedness of the Company including interest outstanding/accrued but not due for payment

Particular	Secured Loans	Unsecured	Deposits	Total
	excluding deposits	Loans		Indebtedness
Indebtness at the beginning of the financial year				
i) Principal Amount	42933986	7275000	350400	50559386
ii) Interest due but not paid	83142000	0	0	83142000
iii) Interest accrued but not due	0	0	0	0
Total (i+ii+iii)	126075986	7275000	350400	133701386
Change in Indebtedness during the financial year				
Additions	0	1195000	0	1195000
Reduction	126075986	0	0	126075986
Net Change	-126075986	8470000	0	-117605986
Indebtedness at the end of the financial year				
i) Principal Amount	0	8470000	350400	8820400
ii) Interest due but not paid	0	0	0	0
iii) Interest accrued but not due	0	0	0	0
Total (i+ii+iii)	0	8470000	350400	8820400
			1	

## VI REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

## A. Remuneration to Managing Director, Whole time director and/or Manager:

S. No	Particulars of Remuneration	Name of the	MD/WTD/Manager	Total amount
1	Gross salary	Abhilasha Bhargava	K Sudeshkumar	
	(a) Salary as per provisions contained in			
	section 17(1) of the Income Tax. 1961.	91200	175320	266520
	(b) Value of perquisites u/s 17(2) of the			
	Income tax Act, 1961	0	0	0
	(c) Profits in lieu of salary under section 17(3)			
	of the Income Tax Act, 1961			
2	Stock option	0	0	0
3	Sweat Equity	0	0	0
4	Commission	0	0	0
	as % of profit			
	others (specify)			
5	Others, please specify	0	0	0
	Total (A)	91200	175320	266520
	Ceiling as per the Act			

## B. Remuneration to other directors:

SI.No	Particulars of Remuneration	ı	Name of the Directors		TotalAmount
1	Independent Directors				
	(a) Fee for attending board committee meetings	0	0	0	0
	(b) Commission	0	0	0	0
	(c ) Others, please specify	0	0	0	0
	Total (1)	0	0	0	0
2	Other Non Executive Directors				
	(a) Fee for attending board committee meetings	0	0	0	0
	(b) Commission	0	0	0	0
	(c ) Others, please specify.	0	0	0	0
	Total (2)				
	Total (B)=(1+2)	0	0	0	0
	Total Managerial Remuneration	0	0	0	0
	Overall Cieling as per the Act.				

## C. REMUNERATION TO KEY MANAGERIAL PERSONNEL OTHER THAN MD/MANAGER/WTD

SI. No.	Particulars of Remuneration		Key Managerial Personnel			Total
1	Gross Salary	CEO	Company Secretary	CFO	Total	
	(a) Salary as per provisions contained in					
	section 17(1) of the Income Tax Act, 1961.	0	0	288000	288000	288000
	(b) Value of perquisites u/s 17(2) of the					
	Income Tax Act, 1961	0	0	0	0	0
	(c ) Profits in lieu of salary under section					
	17(3) of the Income Tax Act, 1961	0	0	0	0	0
2	Stock Option	0	0	0	0	0
3	Sweat Equity	0	0	0	0	0
4	Commission	0	0	0	0	0
	as % of profit	0	0	0	0	0
	others, specify	0	0	0	0	0
5	Others, please specify	0	0	0	0	0
	Total	0	0	288000	288000	288000

## VII PENALTIES/PUNISHMENT/COMPPOUNDING OF OFFENCES: NIL

For and on behalf of the Board

Sd/- Sd/-

Date: August 12th, 2016

Abhilasha Bhargava

K. Sudesh kumar Acharya

Place: Mumbai

Whole time Director

Director

# Annexure A Remuneration Policy

## Objective

The Companies Act, 2013 ("the Act") and the SEBI LODR Regulations require a Company to frame a policy for determining the remuneration payable to the Directors, Key Managerial Personnel (KMPs) and other employees. While appointing the Directors, the Nomination and Remuneration Committee (the Committee) considers the qualification, positive attributes, areas of expertise and number of Directorships in other Companies and other such factors as it may deem fit. The Board considers the Committee's recommendation and takes appropriate decision.

The objective of the Remuneration Policy (the Policy) of the Company is to provide a framework for the remuneration of the independent Directors, Non-executive Directors, Managing/ Executive Directors, KMPs and other senior level employees of the Company.

The objective of this Policy is to ensure that:

- The level and composition of remuneration is reasonable and sufficient to attract, retain talent required to run the Company successfully;
- ii. Relationship of remuneration to performance is clear and meets appropriate performance benchmarks; and
- iii. Remuneration to the Directors, KMPs and senior management comprises a balance of fixed and incentive pay reflecting short and long-term performance objectives, appropriate to the working of the Company and its goals.

## Remuneration of the Independent Directors and Non-Executive Directors

- The Independent Directors and Non-executive Directors are eligible for sitting fees for attending the meetings of the Board and the committees thereof.
- The Independent Directors and Non-executive Directors are also eligible for commission, subject to the limits prescribed under the Act and the Rules there under.
- The Independent Directors are not eligible for Stock Options.
- The Non-executive Directors (other than promoter directors) shall be eligible for stock options.

## Remuneration of the Managing Director and Executive Directors

- The Remuneration of the Managing Director/ Executive Director is recommended by the Nomination and Remuneration Committee to the Board. On the basis of the recommendation of the Committee, the Board determines and approves the remuneration of the Managing Director/ Executive Directors, subject to necessary approvals, if any.
- The remuneration paid to the Managing Director/ Executive Directors is within the limits prescribed under the Act and approved by the shareholders of the Company. The remuneration structure includes fixed salary, perquisites, bonus, other benefits and allowances and contribution to funds etc.
- The Executive Director (other than the Promoter Director) shall be eligible for stock options.

## Remuneration of the KMP (other than the Executive Directors) and senior level employees

- The key components of remuneration package of the KMP (other than Executive Director) and senior level employees shall comprise of fixed salary, perquisites, annual bonus, other benefits and allowances and contribution to funds, etc.
- They shall be eligible for stock options.

## **Policy Review**

- The Policy may be amended as may be necessary.
- The Committee shall implement the policy and may issue such guidelines, procedures etc. as it may deem fit.

For and on behalf of the Board

Sd/- Sd/-

Date: August 12<sup>th</sup>, 2016 Abhilasha Bhargava K. Sudesh kumar Acharya

Place: Mumbai Whole time Director Director

## **Annexure B**

## **Details of Ratio of Remuneration of Director**

## [Section 197(12), r/w Rule 5 of Companies (Appointment and

## Remuneration of Managerial Personnel), Rules, 2014]

(i)	the ratio of the remuneration of each Director to the median remuneration of the employees of the Company for the financial year;	Overall ratio is 45:.55  WTD is 0.34  Executive Director is 0.66
(ii)	the percentage increase in remuneration of each Director, Chief Financial Officer, Chief Executive Officer, Company Secretary or Manager, if any, in the financial year;	No increase. Same as previous years
(iii)	the percentage increase in the median remuneration of employees in the financial year;	NIL
(iv)	the number of permanent employees on the rolls of Company;	3
(v)	Affirmation that the remuneration is as per the Remuneration Policy of the Company.	The remuneration is as per the remuneration policy of the Company

For and on behalf of the Board

Sd/- Sd/-

Date: August 12<sup>th</sup>, 2016 Abhilasha Bhargava K. Sudesh kumar Acharya

Place: Mumbai Whole time Director Director

## Annexure -C

## Form No. MR-3

## SECRETARIAL AUDIT REPORT

## FOR THE FINANCIAL YEAR ENDED 2015-16

[Pursuant to section 204(1) of the Companies Act, 2013 and rule No.9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014]

To.

The Board of Directors, Bee Electronic Machines Limited, 266, Dr. Annie Besant Road, Worli,

Mumbai - 400 030

I have conducted the Secretarial Audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by M/s Bee Electronic Machines Limited (hereinafter called the Company). Secretarial audit was conducted in a manner that provided me a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the books, papers, minute books, forms and returns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, I hereby report that in my opinion, the Company has, during the audit period covering the financial year ended on 31st March, 2016 complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

I have examined the books, papers, minute books, forms and returns filed and other records maintained by the Company for the financial year ended on 31st March, 2016 according to the provisions of:

- 1. The Companies Act, 2013 (the Act) and the rules made thereunder;
- 2. The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the rules made thereunder;
- 3. The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
- 4. Foreign Exchange Management Act, 1999 and the Rules and Regulations made thereunder to the extent of Foreign Direct Investment, Overseas Direct Investment and External Commercial Borrowings to the extent applicable;
- 5. The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act') to the extent applicable:
  - a. The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
  - b. The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992;
  - c. The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009;
  - d. The Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014;
  - e. The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008;
  - f. The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
  - g. The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009; and
  - h. The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998;
  - i. The Securities and Exchange Board of India (Listing Obligations And Disclosure Requirements) Regulations, 2015

- Sick Industrial Companies Act, 1956
- 7. Other Laws applicable to the Company as per the representations made by the Management

I have also examined compliance with the applicable clauses of the following:

- Secretarial Standards issued by The Institute of Company Secretaries of India i.
- ii. The Listing Agreement entered into by the Company with the BSE Limited (BSE) (As applicable upto 30 November, 2015); During the period under review the Company has complied with the provisions of the Act, Rules, Regulations, Guidelines, Standards, etc. mentioned above subject to the following:
  - The Company has not appointed a Company Secretary, Chief Financial Officer, Internal Auditors;
  - Company is presently suspended by the BSE Limited and is in process of complying various pending compliances b. under the Listing Agreement as also other SEBI Regulations;
  - Company has been declared as a Sick Industrial Company by the Board for Industrial and Financial Reconstruction (BIFR). It had received a Show Cause Notice from BIFR as to why it should not be wound up. The Company preferred Appeal before the Appellate Authority for Industrial and Financial Reconstruction, New Delhi which heard the matter and remanded it back to BIFR asking it to review the Company's matter in light of newer developments. The matter is presently being heard before the Hon'ble BIFR and Company has submitted draft scheme of rehabilitation with BIFR;
  - Company has in the past entered into and is presently is in the process of entering into one time settlement with its lenders

#### I further report that:

The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. There has been no change in the composition of the Board of Directors during the period under review.

Adequate notice is given to all Directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.

All decisions at Board Meetings and Committee Meetings are carried out unanimously as recorded in the Minutes of the Meetings of the Board of Directors or Committee of the Board, as the case may be.

## I further report that:

There are adequate systems and processes in the Company commensurate with the size and operations of the Company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.

## I further report that:

The compliance by the Company of applicable financial laws, like Direct and Indirect tax laws, has not been reviewed in this Audit since the same have been subject to review by statutory financial auditors and other designated professionals.

Sd/-

Place: Mumbai Avani S. Popat Date: 12.08.2016 ACS No.: 27774 C P No.:10923

This report is to be read with our letter of even date which is annexed as Annexure A and forms an integral part of this report.

'Annexure A'

To,

The Board of Directors,

Bee Electronic Machines Limited.

266, Dr. Annie Besant Road, Worli,

Mumbai - 400 030

Our report of even date is to be read along with this letter:

Maintenance of Secretarial record is the responsibility of the management of the Company. Our responsibility is to

express an opinion on these secretarial records based on our audit.

We have followed the audit practices and process as were appropriate to obtain reasonable assurance about the

correctness of the contents of the Secretarial records. The verification was done on test basis to ensure that correct facts are reflected in Secretarial records. We believe that the process and practices we followed provide a reasonable basis for

our opinion.

We have not verified the correctness and appropriateness of financial records and books of accounts of the Company.

Whereever required, we have obtained the Management representation about the compliance of laws, rules and

regulations and happening of events, etc.

The compliance of the provisions of corporate and other applicable laws, rules, regulations, standards is the responsibility

of management. Our examination was limited to the verification of procedure on test basis.

The Secretarial Audit report is neither an assurance as to the future viability of the Company nor of the efficacy or

effectiveness with which the management has conducted the affairs of the Company.

Sd/-

Place: Mumbai

Date: 12.08.

Avani S. Popat

ACS No.: 27774

C P No.:10923

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## **Annexure D**

The details of employees as per sub rule 2 and sub rule 3 of rule 5 of the Companies (Appointment and Remuneration) Rules, 2014.

Details of employees as required under sub – rule 3 of rule 5 of the Companies (Appointment and Remuneration) Rules, 2014:

	1	2	3
Name of the employee	Umesh kumar R Phalorh	K Sudesh Kumar Acharya	Abhilasha Bhargava
Designation	CFO	Director	Whole time Director
Remuneration received	288,000	175,320	91,200
Nature of employment (contractual or otherwise)	Confirmed employment	Confirmed employment	Confirmed employment
Qualification	ACA	Engineer Electronics	BCOM FMBA
Experience	20 years	32 years	22 years
Date of commencement of employment	02.01.1996	06.08.1984	01.09.1994
Age of employee	45 years	53 years	45 years
Last employment held before joining the Company	NA	NA	NA
% of Equity Shares held in the Company	0.0311 %	0.006%	44.56%
Relation with Director, Manager, if any and if so, name of such Director or Manager	Spouse of Ms Abhilasha Bhargava	None	Spouse of Mr, Umesh Kumar R Phalorh

## For and on behalf of the Board

Sd/- Sd/-

Date: August 12th, 2016

Abhilasha Bhargava

K. Sudesh kumar Acharya

Place: Mumbai

Whole time Director

Director

## WTD AND CFO CERTIFICATION

We, Abhilasha K Bhargava, Whole time Director and Umesh R Phalorh, Chief Financial Officer responsible for the finance function certify that:

- We have reviewed the financial statements and cash flow statement for the year ended March 31st, 2016 and to the best of our knowledge and belief:
  - These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
  - These statements together present a true and fair view of the Company's affairs and are in compliance with existing Accounting Standards, applicable laws and regulations.
- To the best of our knowledge and belief, no transactions entered into by the Company during the year ended 31st March, 2016 are fraudulent, illegal or violate the Company's code of conduct.
- We accept responsibility for establishing and maintaining internal controls for financial reporting and we have evaluated the effectiveness of internal control systems of the Company pertaining to financial reporting. Deficiencies in the design or operation of such internal controls, if any, of which we are aware, have been disclosed to the auditors and the Audit Committee and steps have been taken to rectify these deficiencies.
- there has not been any significant change in internal control over financial reporting during the year under d) i) reference;
  - There has not been any significant change in accounting policies during the year and
  - We are not aware of any instance during the year of significant fraud with involvement therein of the management or any employee having a significant role in the Company's internal control system over financial reporting.

For and on behalf of the Board

Date: August 12th, 2016 Abhilasha Bhargava Place: Mumbai

Whole time Director

**Umesh R Phalorh** Chief Financial Officer

## MANAGEMENT DISCUSSION AND ANALYSIS

#### **INDUSTRY STRUCTURE & DEVELOPMENT**

The Company is presently engaged in manufacturing, marketing and providing after-sales-service support on a diverse range of Photocopier machines. Presently, the Company operates in two segments i. e. marketing and providing after-sales-service support.

The Industry in general has been growing at the rate of 30-35% per annum in the past with bulk of the business coming in from the replacement market and from SOHO. However, the growth in the past few years has been impacted due to global recession. The Company does not for see an immediate change as the market in the urban areas seems to be largely saturated. The Company is not suitably poised to address a larger chunk of the market as it is constrained w. r. t. the product offering and has to content itself with offering the best that it can, given its present situation and in order to retain its existing customers.

#### **FUTURE OUTLOOK**

The Company has enjoyed good tie-ups in all its major segments of operations. Its erstwhile principals were all specialized global companies with niche product range and global acceptance.

The Company keeps looking for opportunities to enhance its product offerings in tune with the market trends. However, it does find itself restricted at times due to financial constraints.

#### **THREATS**

The major challenges that the Company is faced with in the Office Automation industry is product obsolescence and the inability on the part of the Company to offer a diverse range of Office Automation products. The Company tries to hedge against technological and product obsolescence by ensuring that the products offered meet competition standards. The Company also faces the threat of cheaper imports from East European and China based suppliers.

## **RISK MANAGEMENT**

The Company is exposed to risks from various fronts – manpower, product offerings and the like. The Company tries to counter these risks to the best of its ability in the given set of circumstances.

## **INTERNAL CONTROL SYSTEM**

The Management Information & Review system is an important tool of company's control mechanism. Clearly defined rules, responsibilities and objectives are set out at the beginning of the year for all concerned who are entrusted with the operational responsibilities. Monitoring mechanisms are in place and all policy decisions need to be cleared by the top management.

## **HUMAN RESOURCES/INDUSTRIAL RELATIONS**

The Company recognizes that good human resource development is essential for the success, growth and improvement of the Company. The Company's constant endeavor has been to attract, retain and nurture human potential by developing a culture of values. Your Company would like to go on record and state that it appreciates the whole-hearted support and dedication received from employees at all levels.

## **CAUTIONARY STATEMENT**

Statements in the Management discussion and Analysis report describing the Company's objectives, projections, estimates, expectations may be "forward looking statements" within the meaning of applicable securities, laws and regulations.

Actual results could differ materially from those expressed or implied. Important factors that could make a difference to the Company's operations include economic conditions, change in the Government regulation, tax laws and other statutes and other incidental factors.

Other matters such as operational and financial performance etc. have been discussed under the respective heads in the Director's Report.

For and on behalf of the Board Sd/- Sd/-

Date: August 12th, 2016

Place: Mumbai

Whole time Director
(DIN No. 00940237)

K. Sudesh kumar Acharya Director (DIN No. 02267112)

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BEE ELECTRONIC MACHINES LIMITED

## **Report on the Financial Statements:**

We have audited the accompanying standalone financial statements of BEE ELECTRONIC MACHINES LIMITED ("the Company"), which comprise the Balance Sheet as at March 31, 2016, the Statement of Profit and Loss, the Cash Flow Statement for the year then ended, and a summary of the significant accounting policies and other explanatory information as required for fair present of financial statements.

## Management's Responsibility for the Financial Statements

The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Companies Act, 2013 ("the Act") with respect to the preparation of these standalone financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies(Accounts) Rules, 2014. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these standalone financial statements based on our audit. We have taken into account the provisions of the Act, the accounting and auditing standards and matters which are required to be included in the audit report under the provisions of the Act and the Rules made there under.

We conducted our audit in accordance with the Standards on Auditing specified under Section 143(10) of the Act. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the Company's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the Company's Directors, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the standalone financial statements.

### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the afore said standalone financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at 31st March 2016, and its profits and its cash flows for the year ended on that date.

## Report on Other Legal and Regulatory Requirements

As required by Section 143 (3) of the Act, we report that:

- a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
- b) In our opinion, proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books.
- The Balance Sheet, the Statement of Profit and Loss, and the Cash Flow Statement dealt with by this Report are in agreement with the books of account.
- d) In our opinion, the aforesaid financial statements comply with the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014.
- e) On the basis of the written representations received from the directors as on 31st March, 2016 taken on record by the Board of Directors, none of the directors is disqualified as on31st March, 2016 from being appointed as a director in terms of Section 164 (2) of the Act.
- f) With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate Report in Annexure to Auditors' Report.
- g) With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:
  - i. The Company has disclosed the impact of pending litigations on its financial position in its financial statements.
  - ii. The Company has made provision, as required under the applicable law or accounting standards, for material foreseeable losses, if any, on long-term contracts including derivative contracts.
  - iii. There has been no delay in transferring amounts, required to be transferred, to the Investor Education and Protection Fund by the Company.

For SHANKARLAL JAIN & ASSOCIATES LLP
Chartered Accountants
Firm's Registration No. 109901 W / W100082

Place: Mumbai Date: 30/05/2016

S. L. Agrawal (Partner) Membership No. 72184

## Balance Sheet as at 31st March, 2016

		Note No.	31st March, 2016 Amount (Rs.)	31st March, 2015 Amount (Rs.)
A	EQUITY AND LIABILITIES			
1	Shareholders' funds			
	(a) Share capital	1	31,800,000	31,800,000
	(b) Reserves and surplus	2	(57,977,195)	(96,106,204)
2	Non-current liabilities			
	Long-term borrowings	3	8,470,000	7,275,000
3	Current liabilities			
	(a) Short-term borrowings	4	176,561	43,110,547
	(b) Trade payables	5	310,231	426,986
	(c) Other current liabilities	6	23,105,907	18,787,682
	TOTAL		5,885,503	5,294,010
В	ASSETS			
1	Non-current assets			
	(a) Tangible Fixed assets	7	3,810,242	4,131,702
	(b) Long-term loans and advances	8	1,869,860	372,590
2	Current assets			
	(a) Inventories	9	29,460	29,460
	(b) Trade receivables	10	20,397	64,163
	(c) Cash and cash equivalents	11	155,544	694,495
	(d) Short-term loans and advances	12	-	1,600
	TOTAL		5,885,503	5,294,010
Se	e accompanying notes forming part			
of	the financial statements	20 to 31		

In terms of our report attached.

For and on behalf of the Board of Directors

For Shankarlal Jain & Associates **Chartered Accountants** Firm Registration no 109901W

Sd/-

S.L. Agrawal Partner Place : Mumbai

Dated: 30th May, 2016

Sd/-Abhilasha Bhargava Wholetime Director

Sd/-Umesh R. Phalorh **Chief Financial Officer** 

Sd/-K Sudeshkumar Acharya Director

Sd/-Mr. Venugopal R. Coontoor Director

		Note	For the Year Ended	For the Year Ended
Pa	rticulars	No.	31st March, 2016	31st March, 2015
			Amount (Rs)	Amount (Rs)
Α	CONTINUING OPERATIONS			
1	Revenue from operations (gross)	13	285,395	1,429,270
2	Other income	14	895,921	843,944
3	Total revenue (1+2)	'~	1,181,316	2,273,214
4	Expenses		1,101,010	2,270,214
•	(a) Cost of materials consumed	15 a	51,555	16,579,105
	(b) Purchases of stock-in-trade	15 b		180,540
	(c) Changes in inventories of finished goods,	100		100,040
	work-in-progress and stock-in-trade	15 c	_	24,389,328
	(d) Employee benefits expense	16	632,525	4,666,458
	(e) Depreciation expense		321,460	584,479
	(f) Other expenses	17	836,524	3,439,398
	(g) Interest	18	144,229	1,741,541
	Total expenses		1,986,293	51,580,850
5	Profit / (Loss) before exceptional and		1,000,200	01,000,000
_	extraordinary items and tax (3 - 4)		(804,977)	(49,307,635)
6	Add:- Exceptional items		(55.,51.)	(10,001,000)
-	Amount written back on account of settlement			
	with secured lenders under OTS	19	38,933,986	65,516,596
7	Profit / (Loss) before tax (5 - 6)		38,129,009	16,208,961
	Provision for Tax / Earlier Years Tax Adjustments		_	52,000
8	Profit / (Loss) from continuing operations (9 + 10)		38,129,009	16,156,961
9	Earnings per share with continuing operations		, ,	<u> </u>
	(of Rs 10/- each):			
	(a) Basic		11.99	5.08
	(b) Diluted		11.99	5.08
10	Earnings per share (excluding exceptional items)			
	(of Rs 10/- each):			
	(a) Basic		(0.25)	(15.51)
	(b) Diluted		(0.25)	(15.51)
	See accompanying notes forming part of the		` '	, ,
	financial statements	20 to 31		

In terms of our report attached.

For and on behalf of the Board of Directors

For Shankarlal Jain & Associates **Chartered Accountants** 

Firm Registration no 109901W

Sd/-

S.L. Agrawal Partner

Place : Mumbai Dated: 30th May, 2016 Sd/-**Abhilasha Bhargava** Wholetime Director

Sd/-K Sudeshkumar Acharya Director

Sd/-Umesh R. Phalorh **Chief Financial Officer** 

Sd/-Mr. Venugopal R. Coontoor Director

Cash Flow Statement for the year ended 31 March, 2016

	Particulars	For the	e year ended	For the	e year ended
		31st	March, 2016	31st	March, 2015
Α.	Cash flow from operating activities		(00 ( 000)		
	Net Profit / (Loss) before extraordinary items and tax		(804,977)		(49,307,635)
	Adjustments for:				
	Depreciation and amortisation	321,460		584,479	
	Interest income	(2,058)		(3,941)	
			319,402		580,538
	Operating profit / (loss) before working capital changes		(485,575)		(48,727,097)
	Changes in working capital:				
	Adjustments for (increase) / decrease in operating assets:				
	Inventories	-0		40,895,558	
	Trade receivables	43,766		(5,764)	
	Short-term loans and advances	1,600		1,600	
	Long-term loans and advances	(1,497,270)		545,608	
	Adjustments for increase / (decrease) in operating liabilities:				
	Trade payables	(116,755)		(32,507)	
	Other current liabilities	4,318,225		7,859,263	
			2,749,566		49,263,758
	Cash generated from operations		2,263,991		536,661
	Net income tax (paid) / refunds		<u> </u>		(52,000)
	Net cash flow from / (used in) operating activities (A)		2,263,991		484,661
B.	Cash flow from investing activities				
	Interest received		2,058		3,941
	Net cash flow from / (used in) investing activities (B)		2,058		3,941
C.	Cash flow from financing activities				
	Reduction in Investments		-		27,000
	Settlement of long term borrowings		(4,000,000)		(10,000,000)
	Proceeds from long-term borrowings		1,195,000		9,988,000
	Net cash flow from / (used in) financing activities (C)		(2,805,000)		15,000
	Net increase / (decrease) in Cash and cash equivalents (A+B+C)		(538,951)		503,602
	Cash and cash equivalents at the beginning of the year		694,495		190,893
	Cash and cash equivalents at the end of the year		155,544		694,495
	See accompanying notes forming part of				
	the financial statements		20 to 31		

In terms of our report attached.

For and on behalf of the Board of Directors

For Shankarlal Jain & Associates Chartered Accountants Firm Registration no 109901W

Sd/-

S.L. Agrawal Partner

Place : Mumbai Dated : 30th May, 2016 Sd/-Abhilasha Bhargava Wholetime Director

Sd/-Umesh R. Phalorh Chief Financial Officer Sd/-K Sudeshkumar Acharya Director

Sd/-Mr. Venugopal R. Coontoor Director

Notes	forming	part of	the f	inancia	l statements

Particulars	As at 31 March, 2016 Amount (Rs.)	As at 31 March, 2015 Amount (Rs.)
Note 1 Share capital		
(a) Authorised		
50,00,000 Equity shares of Rs 10/- each with one voting right per share	50,000,000	50,000,000
(b) Issued		
31,80,000 Equity shares of Rs 10/- each with single voting rights per share	31,800,000	31,800,000
(c) Subscribed and fully paid up		
31,80,000 Equity shares of Rs 10/- each with single voting rights per share	31,800,000	31,800,000
Total	31,800,000	31,800,000
Notes		
a) The Company has only one class of equity shares having a		
par value of Rs 10/-		
b) Each shareholder is eligible for one vote per share		
c) During the year under review, the company had not issued any additional		
shares nor there has been any transactions of bonus, ESOP,		
conversion or buyback of any shares		
d) Shareholding above 5% - Only one equity shareholder i.e		
Ms Abhilasha Bhargava holds 14,17,229 shares constituting 44.56% shares		
Note 2 Reserves and surplus		
(a) Securities premium account		
Balance as per last account	13,175,000	13,175,000
(b) Surplus / (Deficit) in Statement of Profit and Loss		
Opening balance	(109,281,204)	(125,438,165)
Add: Profit for the year	38,129,009	16,156,961
Closing balance	(71,152,195)	(109,281,204)
Total	(57,977,195)	(96,106,204)
Note 3 Long-term borrowings		
Unsecured		
Unsecured Loans from related parties	8,470,000	7,275,000
Total	8,470,000	7,275,000

Particulars	As at 31 March, 2016	As at 31 March, 2015
Note 4 Short-term borrowings		
(a) Maharashtra Package Scheme Incentive	176,561	176,561
(overdue since 1998-99)		
(b) Standard Chartered Bank	-	42,933,986
Refer note no 24)		
Total	176,561	43,110,547
Note 5 Trade payables		
Trade payables	310,231	426,986
(Other than SSI)		
Total	310,231	426,986
Note 6 Other current liabilities		
Other payables		
a) Statutory liabilities	9,955,507	9,637,282
b) Unsecured advance received from parties	13,150,400	9,150,400
Total	23,105,907	18,787,682

Note 7 Fixed Assets Fixed Assets Annexed to and forming part of the Balance Sheet as on 31st March, 2016

		Gross Blo	Gross Block (AT COST)	ST)			Depreciation	ation			Net	Net Block
Tangible Assets Particulars	Useful Life	As on 01.04.2015 Rupees	Additions Rupees	Disposals Rupees	Total as on 31.03.2016 Rupees	Upto 01.04.2015 Rupees	For the Year Rupees	Disposals	Retained Earnings	Upto 31.03.2016 Rupees	As on 31.03.2016 Rupees	As on 31.03.2015 Rupees
Freehold Land		845,704	•	•	845,704	•	,		٠	•	845,704	845,704
Leasehold Land	,	224,100		,	224,100	70,503	2,359	•	•	72,862	151,238	153,597
Buildings	30	13,130,139	,	,	13,130,139	10,125,576	319,101	•	1	10,444,677	2,685,462	3,004,563
Plant and Machinery	15	24,666,763	•	,	24,666,763	24,605,096	•	•	•	24,605,096	61,667	61,667
Furniture and Fixture	10	5,589,824	,	1	5,589,824	5,575,850			•	5,575,850	13,974	13,975
Vehicle	9	1,168,449	,	,	1,168,449	1,156,765	•	•	1	1,156,765	11,684	11,684
Office Equipments	വ	16,204,605	•	,	16,204,605	16,164,093	•	•	•	16,164,093	40,512	40,512
Total Rupees		61,829,584	•		61,829,584	57,697,883	321,460		0	58,019,343	3,810,241	4,131,702
Previous Year		61,829,584			61,829,584	55,931,329	584,479		1,182,074	57,697,882	4,131,702	5,898,255

Note:-

In accordance with the provisions of schedule II of the Act, in case of fixed assets which have completed their useful life as at 01.04.2014, the carrying value (net of residual value) amounting to Rs 11,82,074 as a transitional provision has been recognised in the retained earnings All the assets except land and building have no useful life. Hence the same has been considered as impaired assets Depreciation on Leasehold land is amortised over a period of lease of 99 years
 In accordance with the provisions of schedule II of the Act, in case of fixed assets v

(3)

Notes forming part of the financial statements  Particulars	As at	As at
	31 March, 2016 Amount (Rs.)	31 March, 2015 Amount (Rs.)
Note 8 Long-term loans and advances		
Unsecured, considered good (except otherwise stated seperately)		
(a) Security deposits	1,780,280	280,280
(b) Loans and advances to related parties	52,633	52,633
(d) Advance income tax (net of provisions)	36,947	39,677
Total	1,869,860	372,590
Note 9 Inventories		
(At Cost and as taken, valued and certified by the Management)		
Stores and spares	29,460	29,460
Total	29,460	29,460
Note 10 Trade receivables		
Unsecured, considered good		
a) Trade receivables outstanding for a period exceeding six months		
from the date they were due for payment	-	1,013
b) Other Trade receivables	20,397	63,150
Total	20,397	64,163
Note 11 Cash and Bank Balances		
(a) Cash on hand	23,422	45,351
(b) Balances with banks in current accounts	132,122	649,145
Total	155,544	694,495
Note 12 Short-term loans and advances		
Unsecured, considered good		
Prepaid expenses	_	1,600
Total	-	1,600
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,

Particulars	For the year ended 31 March, 2016	For the year ended 31 March, 2015
Note 13 Revenue from operations		
(a) Sale of products		
Traded goods		
Photocopier cum printers and projector	-	240,608
Accessories & Spares and consumables****	-	784,195
(b) Sale of services - After sales services of Copier machines	285,395	404,467
***Obsolete and non moving items disposed off		
Total	285,395	1,429,270
Note 14 Other income		
(a) Interest income		
Interest on income tax refunds	2,058	3,941
(b) Other non-operating income - Compensation received	840,000	840,003
(c') Sundry Balance written back	53,863	-
Total	895,921	843,944
Note 15.a Cost of materials consumed		
a. Opening stock	29,460	16,535,690
b. Add: Purchases	51,555	72,875
	81,015	16,608,565
c. Less: Closing stock	29,460	29,460
Cost of material consumed (a+b-c) **	51,555	16,579,105
** include cost of goods sold of Rs nil (PY Rs 164,25,408)		
Details of consumption of imported and indigenous items		
Indigenious Spare parts and consumables	51,555	16,579,105
	100%	100%
Note 15.b Purchase of traded goods		
Photocopier cum printer	-	180,540
Total	-	180,540

Particulars	For the year ended 31 March, 2016	For the year ended 31 March, 2015
Note 15.c Changes in inventories of finished goods,		
work-in-progress and stock-in-trade		
Inventories at the end of the year:		
Finished goods	_	-
Work-in-progress	-	-
Stock-in-trade	-	-
Total A	-	-
Inventories at the beginning of the year:		
Finished goods	-	4,277,641
Work-in-progress	-	1,358,132
Stock-in-trade	-	18,753,555
Total B	-	24,389,328
Net decrease / (increase) ( A - B )	-	24,389,328
Note 16 Employee benefits expense		
Salaries and wages *	597,545	544,920
* (includes directors salaries of Rs 141,000 and		
their perquisites Rs 125,520)		
Contributions to provident and other funds	34,980	30,465
Employees Full and final settlement **		4 004 070
** (Includes Gratuity Rs nil (PY Rs 14,93,758)	-	4,091,073
leave encashment Rs nil (PY Rs 19,52,933 and medical		
Rs nil (PY 6,44,382)		
Total	632,525	4,666,458
	55-,5-5	.,,,,,,,,

## Statement of Profit and Loss for the year ended 31 March, 2016

Particulars	For the year ended 31 March, 2016	For the year ended 31 March, 2015
Note 17 Other expenses		
Water	38,481	46,548
Rent including lease rentals	33,135	31,632
Repairs and maintenance - others	27,708	27,708
Rates and taxes	3,040	768,960
Telephone and Postage	92,274	73,210
Security Service charges	60,000	10,000
Printing and stationery	47,775	43,232
Listing fees & share transfer chgs	277,390	554,988
Sales tax paid	-	87,331
Service Tax paid	120,891	118,357
Central Excise duty (includes demand of Rs 391,343)	-	884,846
Legal and professional	56,000	344,118
Payments to auditors		
a) Audit fees	28,625	28,090
b) Other services	5,725	8,178
Electricty charges	10,436	210,781
Travelling and Conveyance	9,600	10,239
Advertisement exps	2,941	62,000
Miscellaneous expenses	22,503	129,181
Total	836,524	3,439,398
Note 18 Interest		
Payable to SICOM under Maharashtra package incentive Scheme	37,078	1,161,941
Payable to Central Excise department	107,151	579,600
Total Rupees	144,229	1,741,541
Note 19 Exceptional Items		
Amount written back on account of settlement with		
secured lenders under OTS	38,933,986	65,516,596
a) Capital Receipt - NCD of UTI & Demand Loan of Rs nil (PY Rs 2,58,25,000)		, ,
b) Working Capital Loan from Banks - Rs 3,89,33,986 (PY Rs 3,96,91,596)		
Total Rupees	38,933,986	65,516,596

#### NOTE 20:- FORMING PARTS OF ACCOUNTS AS ON 31ST MARCH 2016

#### I) STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

#### A) Basis of accounting

Mercantile system of accounting is followed.

#### B) Fixed Assets

- i) Fixed assets are stated at cost of acquisition or construction less depreciation. Cost Comprise the purchase price and other attributable costs including attributable to Construction. Also pre- operative expenditure incurred upto the date of commencement of production is capitalized.
- ii) Depreciation on fixed assets is being provided in respect of all the assets on Straight Line Method at the rates prescribed in schedule II of the Companies Act, 2013.
- iii) Leasehold land is amortized over the lease period.
- iv) Short Depreciation as per revised schedule II of the Companies Act,2013 have been charged to retained earnings and residual value of all assets have been considered appropriately.

#### C) Investments

Investments are valued at cost of acquisition.

#### D) Inventories

Valuation of inventories is made as under:

- i) Raw materials, spares and consumable : at cost
- ii) Work-in progress: at estimated cost of production
- ii) Finished goods: at lower of cost or net realizable value.

#### E) Foreign exchange transactions

- i) Transactions denominated in foreign currencies are normally recorded at the exchange rate prevailing at the time of transaction.
- i) Any income or expenses on account of exchange difference either on settlement or on translation is recognized in the profit and loss account except on those relating to the acquisition of fixed assets which are adjusted to the carrying amount of such assets.

#### F) Revenue recognition

- i) Sale of goods is recognized on dispatch or bill to customers. Sales are net of sales return. Sale includes amounts recovered / recoverable towards excise duty and sales tax.
- ii) Revenue from services rendered is recognized on completion of the Job / time proportion basis and includes service tax thereon.
- iii) Interest income is recognized on a time proportion basis.

#### G) Retirement benefits

- i) Retirement benefits to employees are provided for by payment to provident and superannuation funds. The periodic contribution to funds is charged against revenue.
- ii) Retirement benefits like gratuity and leave encashment of all the employees including left employees have been provided for on accrual basis.

#### H) Research and Development expenses

Research and Development expenses are charged to revenue in the year in which they are incurred. Capital expenditure on research and development assets is included in fixed assets and depreciation is provided for at applicable rates.

- Costs of purchases include direct expenses incurred there on like Freight, Custom Duty, Clearing and Forwarding charges etc.
- **J)** Contingent liabilities are not provided for but are disclosed by way of notes to accounts.
- 21. Liability for gratuity and leave encashment on actuarial basis has not been provided for, amount being unascertained. However the same has been provided on accrual basis instead of cash basis.
- 22. In the opinion of the management, the current assets, loans and advances are approximately of the value stated, if realized in the ordinary course of business except otherwise stated. The provision for all known liabilities is adequate and not in excess of the amount deemed necessary. There are no contingent liabilities other than those stated herein.
- 23 Sundry Debit / credit balances and secured loans from bank are subject to confirmation, reconciliations and adjustments, required, if any.
- 24. i) The Hon'ble Board for Industrial and Financial Reconstruction (BIFR), New Delhi in furtherance to their earlier directions in the hearing on 12th March 2012 ruled and directed that the Company is permitted to sell its surplus assets to settle its secured creditors and statutory liabilities. The Bench of the Hon'ble BIFR accordingly directed Canara Bank (Operating Agency) to constitute an Asset Sales Committee (ASC) to sell the Company's surplus assets at Tarapur and Daman. The Operating Agency floated a tender for sale of the two properties. The ASC received a total of 5 (five) bids and at the hearing of Hon'ble BIFR held on 15 April 2013, the Hon'ble BIFR directed the Company and the Operating Agency to accept the highest bid received for Rs 270 lacs. Hon'ble BIFR further directed that the sale proceeds of Rs. 270 lacs be utilized a) to meet all the statutory liabilities of the company, b) the cost incurred by Operating Agency in issuing advertisement and c) the cost of valuation done by ARCIL. The balance left with to be shared by all the secured lenders on a pro rata based on the liability outstanding on a common date. The Company has accordingly identified the following statutory dues 1) Employee dues Rs 53.85 lacs 2) Excise dues Rs 14.75 lacs 3) Stock Exchange and STA dues Rs 4.89 Lacs 4) SICOM dues Rs 13.39 lacs 5) Capital Gain tax arising on the sale of properties-Rs 65 lacs and 6) Other statutory payables of Rs 15.27 lacs
  - ii) The Company has had to prefer an Appeal before Hon'ble AAIFR as the lenders have taken a contrary view than agreed upon earlier and have taken a stand that Capital Gains Tax and such similar liabilities are not statutory in nature and hence should not be paid from the sale proceeds of Rs 270 lacs. The matter is presently remanded back to Hon'able BIFR by Hon'ble AAIFR for reconsideration of facts. The Company continues to hold possession of the said assets. Necessary accounting effects including the deposit of Rs 270 lacs against sale of assets with the operating agency shall be given in the books as per the directions of Hon'able BIFR.
  - iii) During the period under audit, all the secured lenders have been settled through OTS and necessary effect have been given in the accounts.
- 25. Deferred Tax: In view of the applicability of Accounting Standard 22, Accounting for Taxes on Income for the year, the company does not have current tax as well as deferred tax liability due to carry forward losses. In the opinion of the Management, deferred tax asset is not recognized in view of the uncertainty of future taxable profit.

- 26. Segment Reporting:
  - a. Business Segment: The Company is primarily engaged in the business of selling and servicing office automation products. As the sales and the after sales service forms the part and parcel of the same business activity, the management has considered both the sales and after sale service as one segment only.
  - Geographical Segment: The Company sells the office Automation products within India and also does the after sales service of the office Automation products in India only. The Condition prevailing in India being uniform, no separate geographical segment disclosure is considered necessary.
- 27. Related Party Disclosure: Transactions made by the Company during the year with related parties is disclosed pursuant to Accounting Standard 18 on Related Party Disclosures issued by the ICAI is given here under. Related party relationship is as identified by the Company and relied upon by the Auditors.

#### **Particulars**

Associates

Related party transactions

Details of related parties:

Description of relationship

Key Management Personnel (KMP)

#### Names of related parties

- a) Flexcord Cables Private Limited
- a) Ms Abhilasha Bhargava Wholetime Director
- b) Mr. Umesh K Phalorh Chief Financial Officer
- c) Mr. K Sudeshkumar Director

Note: Related parties have been identified by the Management.

Details of related party transactions during the year ended 31 March, 2016 and balances outstanding as at 31 March, 2016:

	Associates	КМР	Relatives of KMP	Total
Remuneration	-	554,520	-	554,520
	-	(554,520)	-	(554,520)
Loans Taken	-	84,70,000	-	84,70,000
	-	(72,75,000)	-	(72,75,000)
Balance Payable	-	35,627	-	35,627
	-	(15,627)	-	(15,627)
Balance receivable	52,633	-	-	52,633
	(52,633)	-	-	(52,633)

28.	Pursuant to Accoun	nting Standard 20	Earnings per share.	, is calculated as under

Particulars For the year 31 Mar		year ended March, 2015
Earnings per share		
Basic and diluted		
Continuing operations		
Net profit / (loss) for the year from continuing operations		
attributable to the equity shareholders 38	,129,109	16156961
Weighted average number of equity shares 3	,180,000	3,180,000
Par value per share	10	10
Earnings per share from continuing operations – Basic	11.99	5.08
Basic and diluted (excluding extraordinary items)		
Continuing operations		
Net profit / (loss) for the year from continuing operations 38	,129,109	16156961
Add / (Less): Extraordinary items (net of tax) relating		
to continuing operations 38	3,933,986	65516596
Net profit / (loss) for the year from continuing operations attributable		
to the equity shareholders, excluding extraordinary items	804,977)	(49,359,635)
Weighted average number of equity shares 3	,180,000	3,180,000
Par value per share	10	10
Earnings per share from continuing operations,		
excluding extraordinary items – Basic	(0.25)	(15.51)
As at 31 Mar	ch, 2016 As at 31 I	March, 2015
Contingent liabilities (to the extent not provided for)		
Contingent liabilities		
(a) Claims against the Company not acknowledged as debt** 24	8,63,538	24,863,538
(b) Disputed Excise Duty Liability 50	,892,793	50,892,793
(c) Disputed Sales tax Liability 4	,021,385	4,021,385

- Taxation:- The Company has not made any provision for tax (PY Rs 52,000/-) as the provisions of section 115JB (vii) are not applicable to the company being a sick unit.
- 31) Previous Year figures have been regrouped, rearranged, and recasted wherever necessary As per our Annexed Report

In terms of our report attached.

For and on behalf of the Board of Directors

For Shankarlal Jain & Associates

**Chartered Accountants** 

Firm Registration no 109901W

Sd/-

29

S.L. Agrawal

**Partner** 

Place : Mumbai Dated: 30th May, 2016

Sd/-Abhilasha Bhargava Wholetime Director

Sd/-K Sudeshkumar Acharya Director

Umesh R. Phalorh Mr. Venugopal R. Coontoor Chief Financial Officer Director

CIN: L32100MH1981PLC025033

Regd. Office: 266 Dr. Annie Besant Road, Worli, Mumbai 400 030

Website: <a href="mailto:www.beeelectronic.com">www.beeelectronic.com</a> Email: <a href="mailto:investors@beeelectronic.com">investors@beeelectronic.com</a>

Tel: +91 22 2430 7709 Fax: +91 22 2430 3716

#### **PROXY FORM**

Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of Companies (Management and Administration) Rules, 2014]

Name of the Member(s):		
Registered Address:		
Email ID:		
Folio No /DP ID Client ID No.:		
I/We, being the Member (s) of	Shares of the above named Company, I	nereby appoint
1. Name:	E-mail ld:	
Address:		
	_ Signature:	-
or failing him/her		
2. Name:	E-mail Id:	
Address:		
	_ Signature:	-
or failing him/her		
3. Name:	E-mail ld:	
Address:		
	_Signature:	-

as as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 34<sup>th</sup> Annual General Meeting of the Company to be held on Friday, 30<sup>th</sup> day of September, 2016 at 10.00 a.m. at the registered office of the Company at 266, Dr. A. B. Road, Opp. Passport Office, Worli, Mumbai – 400 030 and at any adjournment thereof.

\*I/We wish my above proxy(ies) to vote in the manner as indicated in the box below:

Resolution No.	Description	For	Against
1	Adoption of financial statements for year ended 31st March, 2016, the Report of the Board of Directors' and Auditors' thereon		
2	Appointment of a Director in place of Mr. K. Sudesh Kumar Acharya [DIN 00267112], who retires by rotation and being eligible has offered himself for re-appointment as Director		
3	Re-appointment of M/s. Shankarlal Jain & Associates, Chartered Accountants as the Statutory Auditors of the Company to hold office from the conclusion of this Meeting upto the conclusion of the next Annual General Meeting on a remuneration to be fixed by the Board of Directors		

Signed this day of 2016	Affix Revenue Stamp
Signature of Shareholder	
Signature of Proxy holder(s)	

<sup>\*</sup> Please put a ( ) in the appropriate column against the Resolutions indicated in the Box. Alternatively, you may mention the number of Shares in the appropriate column in respect of which you would like your proxy to vote. If you leave all the columns blank against any or all the Resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate.

CIN: L32100MH1981PLC025033 Regd. Office: 266 Dr. Annie Besant Road, Worli, Mumbai 400 030  $We b site: \underline{www.beee lectronic.com} \ Email: \underline{investors@beee lectronic.com}$ 

Tel: +91 22 2430 7709 Fax: +91 22 2430 3716

### **BALLOT FORM**

34th Annual General Meeting on 30th September, 2016

Name(s)	of the Member(s):				
Address	:				
Folio No. / DPID No. and Client ID:  Number of Equity Share(s) held:					
I/We hereby exercise my/our vote in respect of the following Resolution(s) to be passed at the 34th Annual General Meeting of the Company, to be held on Friday, 30th September, 2016 at 10.00 a.m. at the registered office of the Company at 266, Dr. A. B. Road, Opp. Passport Office, Worli, Mumbai – 400 030, in respect of businesses as stated in the Notice dated 12th August, 2016 by conveying my/our assent or dissent to the said Resolution(s) by placing the tick ( ) mark at the box against the respective matters:					
Item No.	Description	No. of Equity Shares held	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)	
1	Adoption of financial statements for year ended 31st March, 2016, the Report of the Board of Directors' and Auditors' thereon				
2	Appointment of a Director in place of Mr. K. Sudesh Kumar Acharya [DIN 00267112], who retires by rotation and being eligible has offered himself for reappointment as Director				
3	Re-appointment of M/s. Shankarlal Jain & Associates, Chartered Accountants as the Statutory Auditors of the Company to hold office from the conclusion of this Meeting upto the conclusion of the next Annual General Meeting on a remuneration to be fixed by the Board of Directors				
Place: Date:		_	Signature of th	 ne Member	

#### **INSTRUCTIONS:**

- A Member desiring to exercise vote by ballot form may complete this ballot form and send it to the Scrutinizer, appointed by the Board of Directors of the Company viz. Ms. Avani S. Popat, Practicing Company Secretary at SARA & Associates, Chartered Accountants, 202, 2<sup>nd</sup> Floor, May Building, 297/299/301 Princess Street, Near Marine Lines Flyover, Mumbai -400 002.
- 2. In case of Shares held by companies, trusts, societies etc., the duly completed ballot form should be accompanied by a certified true copy of Board Resolution/Authority.
- 3. Unsigned ballot forms will be rejected.
- 4. A Member need not cast all the votes in the same way.
- 5. Duly completed ballot form should reach the Scrutinizer not later than 5.00 p.m. on Thursday, 29th September, 2016.
- 6. The Scrutinizer's decision on the validity of a ballot form will be final.

CIN: L32100MH1981PLC025033

Regd. Office: 266 Dr. Annie Besant Road, Worli, Mumbai 400 030 Website: <a href="mailto:www.beeelectronic.com">www.beeelectronic.com</a> Email: <a href="mailto:investors@beeelectronic.com">investors@beeelectronic.com</a>

Tel: +91 22 2430 7709 Fax: +91 22 2430 3716

### ATTENDANCE SLIP

34th Annual General Meeting on 30th September, 2016

Regd. Folio/D.P. ID & Client ID		
Name and Address of the Shareholder/Joint Shareholder(s)		
No. of Shares Held		
o be held at the registered office of the 0 Friday, the 30 <sup>th</sup> September, 2016 at 10.00	Company at 266, Dr. A. B. Road, Opp. Pa O a.m. O No. and name, sign this Attendance Slip in	embers of Bee Electronic Machines Limited assport Office, Worli, Mumbai – 400 030 or in the below mentioned table and hand it ove
/lember's Folio/DP ID/ Client ID No.	Member's/Proxy's name in block lett	ters Member's/ Proxy's Signature
E	LECTRONIC VOTING PARTICULA	ARS
Electronic Voting EventNumber	User ID	Password/PIN

The voting period starts at 9.00 A.M. on 26th September, 2016 and ends on 29th September, 2016 at 5.00 P.M. The voting module will be disabled by CDSL for voting thereafter.

### **COURIER / SPEED POST**

To,

If undelivered, please return to: BEE ELECTRONIC MACHINES LTD. CIN No.: L32100MH1981PLC025033 266, Dr. Annie Besant Road, Worli,

Mumbai - 400 030.